

RESOLUTION NO. 2020 - 05

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, ADOPTING THE CITY OF VERO BEACH PUBLIC RECORDS POLICY TO OUTLINE PROCEDURES FOR PROVIDING ACCESS TO PUBLIC RECORDS; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Vero Beach, Florida (“City”) desires to adopt a policy updating and clarifying procedures and guidelines dealing with Public Records requests under Chapter 119, Florida Statutes; and

WHEREAS, the City has determined that a Public Records Policy provides greater efficiency in government by outlining the City’s procedures, legal requirements and responsibilities in providing access to public records; and

WHEREAS, the City Council has determined that adopting a Public Records Policy serves a municipal and public purpose,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA THAT:**

**Section 1. Adoption of “Whereas” Clauses.**

The foregoing “Whereas” clauses are hereby adopted and incorporated herein as forming the legislative and administrative findings, purpose, and intent of this Resolution.

**Section 2. Adoption of City Public Records Policy.**

The City Council hereby adopts the City’s Public Records Policy, attached hereto and by this reference incorporated herein.

**Section 3. Effective Date.**

This Resolution shall become effective upon final adoption by the City Council.

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This Resolution was heard on the 21<sup>st</sup> day of January 2020, after which hearing it was moved for adoption by Councilmember Moss, seconded by Councilmember Graves, and adopted by the following vote of the City Council:

Mayor Anthony W. Young

yes

Vice-Mayor Laura Moss  
Councilmember Robbie Brackett  
Councilmember Joe Graves  
Councilmember Rey Allen Neville

yes  
yes  
yes  
yes

ATTEST:

CITY OF VERO BEACH, FLORIDA

Tammy K. Bursick  
Tammy K. Bursick  
City Clerk

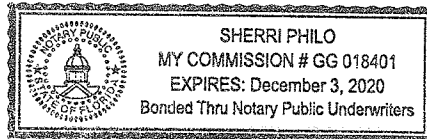
Anthony W. Young  
Anthony W. Young  
Mayor

[SEAL]

STATE OF FLORIDA  
COUNTY OF INDIAN RIVER

The foregoing instrument was acknowledged before me this 24<sup>th</sup> day of January, 2020, on behalf of the City of Vero Beach, Florida by **Anthony W. Young**, as **Mayor**, and attested by **Tammy K. Bursick**, as **City Clerk**, of the City of Vero Beach, Florida. Both are personally known to me.

Sherry Philo  
NOTARY PUBLIC  
Print Name:  
Commission No.:  
My Commission Expires:



**ADMINISTRATIVE REVIEW**  
(For Internal Use Only—Sec. 2-77 COVB Code)

Approved as to form and legal sufficiency:

John S. Turner  
John S. Turner  
City Attorney

Approved as conforming to municipal policy:

Monte K. Falls, P.E.  
Monte K. Falls, P.E.  
City Manager

Approved as to technical requirements:

Gabrielle Manus  
Gabrielle Manus  
Director, Human Resources