

**CITY PLANNING AND ZONING BOARD MINUTES
THURSDAY, JANUARY 18, 2024 - 1:30 PM
CITY HALL, COUNCIL CHAMBERS, VERO BEACH, FLORIDA**

PRESENT: Chairman, Jeb Bittner; Members: Jason Ground, Timothy Velde, T. P. Kennedy and Elliese Shaughnessy **Also Present:** Planning Director, Jason Jeffries; City Attorney, John Turner and Deputy City Clerk, Sherri Philo

*Please note that the meeting took place following the Joint City Council/Planning and Zoning Board Workshop.

The Chairman called today's meeting to order at 3:08 p.m.

I. PRELIMINARY MATTERS

A. Agenda Additions and/or Deletions

Mr. Jason Jeffries, Planning Director, reported that they would hear the Sunshine and Public Records Law presentation at their next meeting.

II. ELECTION OF OFFICERS

A. Chairman

Mr. John Turner, City Attorney, opened nominations for Chairman of the Planning and Zoning Board.

Mr. Velde nominated Mr. Jeb Bittner for Chairman of the Planning and Zoning Board.

There were no other nominations.

Mr. Jeb Bittner was unanimously appointed Chairman of the Planning and Zoning Board.

B. Vice-Chairman

Mr. Bittner opened nominations for Vice Chairman of the Planning and Zoning Board.

Ms. Shaughnessy nominated Mr. Jason Ground for Vice Chairman of the Planning and Zoning Board.

There were no other nominations.

Mr. Jason Ground was unanimously appointed Vice Chairman of the planning and Zoning Board.

III. APPROVAL OF MINUTES

A. Regular Meeting – November 16, 2023

Mr. Kennedy made a motion to approve the minutes of the November 16, 2023 Planning and Zoning Board meeting. Ms. Shaughnessy seconded the motion and it passed unanimously.

IV. PUBLIC COMMENT

None

V. SUNSHINE AND PUBLIC RECORDS LAW PRESENTATION

This item was postponed to the next Planning and Zoning Board meeting.

VI. DISCUSSIONS

A. Annual Report

Mr. Jeffries briefly went over the 2023 Annual Report of the Planning and Zoning Board with the Board members (on file in the City Clerk's office).

Mr. Ground made a motion to approve the 2023 Annual Report of the Planning and Zoning Board. Mr. Bittner seconded the motion and it passed unanimously.

B. Three Corners Zoning

Mr. Jeffries went over Draft Land Development Regulations for the Three Corners project with the Board members (attached to the original minutes).

VII. PLANNING DEPARTMENT MATTERS

None

VIII. BOARD MEMBERS' MATTERS

Mr. Bittner referred to the City's code enforcement policy. He said that he drives by properties all the time that have exposed electrical fixtures, sliding glass doors on the second floor with no railings, etc. He said it seemed like it was the neighbors who report issues that gets things started.

Mr. Turner said the Code Enforcement Officer has to record the complaint and they have to disclose who the complainant is.

Mr. Bittner asked if the City Council has considered if a Code Enforcement Officer drives by a property that is obviously in violation, that they could write them up and contact the property owner.

Mr. Turner said staff would make sure this gets addressed.

IX. ADJOURNMENT

Today's meeting adjourned at 3:40 p.m.

/sp