

**HISTORIC PRESERVATION COMMISSION (HPC) MEETING  
THURSDAY, APRIL 13, 2023 9:30 A.M.  
CITY HALL, COUNCIL CHAMBERS, VERO BEACH, FLORIDA**

**A G E N D A**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
  - A) [October 13, 2022](#)
- 3. ELECTION OF OFFICERS**
  - A) Chairman
  - B) Vice Chairman
- 4. NEW BUSINESS**
  - A) Sunshine Law and Public Records Law to be presented by the City Attorney
  - B) [Update on the CLG Report – Planning Director](#)
- 5. OLD BUSINESS**
- 6. PUBLIC COMMENTS**
- 7. MEMBER’S MATTERS**
- 8. CHAIRMAN’S MATTERS**
- 9. ADJOURNMENT**

This is a Public Meeting. Should any interested party seek to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings made which includes the testimony and evidence upon which the appeal is to be based. Anyone who needs a special accommodation for this meeting may contact the City’s Americans with Disabilities Act (ADA) Coordinator at 978-4920 at least 48 hours in advance of the meeting.

**HISTORIC PRESERVATION COMMISSION (HPC) MINUTES  
THURSDAY, OCTOBER 13, 2022 9:30 A.M.  
CITY HALL, COUNCIL CHAMBERS, VERO BEACH, FLORIDA**

**PRESENT:** Diane Miller, Vice Chairman; Members: John Roberts and Taylor Dingle **Also Present:** Jason Jeffries, Planning Director and Tammy Bursick, City Clerk

**Excused Absence:** Mrs. Jessica Francis

**1. CALL TO ORDER**

The City Clerk performed the roll call.

**2. APPROVAL OF MINUTES**

**A) September 8, 2022**

Mr. Dingle made a motion to approve the minutes. Mr. Roberts seconded the motion and it passed unanimously.

**3. NEW BUSINESS**

**4. OLD BUSINESS**

**A) Request to Planning Director to produce Historic Preservation Flyers**

Mr. Jason Jeffries, Planning Director, stated that he was happy to produce the Historic Preservation flyers for the Commission. He will start out with having 1,000 brochures printed and if more are needed to let him know. Places that the brochures could be placed at are Downtown MainStreet, the Historic Society, Real estate offices, the Chamber of Commerce, and City Hall.

**B) Update from the Planning Director on the historic piece of property located on Royal Palm Blvd.**

Mr. Jeffries reported that the site plan for this piece of property has been signed off by the Planning Department and the Building Department has issued the necessary permits. He expressed that at one time this building was going to be torn down. He was so happy to see that it was being preserved.

Mr. Roberts asked Mr. Jeffries if he knew of any cases that would be coming before the Historic Preservation Commission in the near future.

Mr. Jeffries recalled that he spoke to someone who owns a home that was interested in having it designated historic. They needed to do some research on the home to find out the history. It was built prior to the founding of the City. However, the house has been altered and has lost some of its integrity, which will have to be looked at. He told the property owner to work with the Historic Society to see if they could give him any information regarding the house.

Mrs. Miller asked for an update on Szechuan Palace.

Mr. Jeffries did not know what was going on with Szechuan Palace. He said that the property owner has not initiated that the site be designated historic. However, it is a structure that could be at risk.

Mr. Jeffries brought up the old Patio Restaurant and noted that he was not sure what was going on with that property. He noticed where some of the items located inside the building were being auctioned off, which they may be losing some integrity of that building by doing that.

Mr. Roberts asked if they were pursuing looking at having the Power Plant designated historic.

Mr. Jeffries reported that he had the site looked at for historic preservation by Mr. Paul Weaver and was told the site could be designated historic because of the mid-century design. They determined it was probably designed by an architect who is from Jacksonville and who has had a lot of his designs designated historic. In order to use tax credits they would want a lot of the integrity retained in the Power Plant, which might not be possible because of the redesign of the whole property. He felt it was unlikely that the property would be designated historic.

#### **5. PUBLIC COMMENTS**

None

#### **6. MEMBER'S MATTERS**

None

#### **7. CHAIRMAN'S MATTERS**


None

#### **8. ADJOURNMENT**

Today's meeting adjourned at 9:46 a.m.

/tb

**DEPARTMENTAL CORRESPONDENCE**

**TO:** Members of the Historic Preservation Commission  
**FROM:** Gayle A. Lafferty, Senior Planner   
**DATE:** April 6, 2023  
**SUBJECT:** Certified Local Government (CLG) Annual Report

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Attached is a copy of the CLG report that has been submitted to the Florida Division of Historical Resources. Please review and advise of any revisions you would suggest to the application, particularly questions 16 – 19.

GAL



## Florida CLG Program Annual Report October 1, 2021 – September 30, 2022

Pursuant to the Florida CLG Guidelines C.2.e, Certified Local Governments are required to submit an annual report summarizing local activities over the previous reporting year. The answers provided better informs our office on how we can assist our CLG communities and work jointly to improve performance.

<b>Community</b>	City of Vero Beach
<b>Submitted by</b>	Gayle Lafferty, AICP, Senior Planner
<b>Date</b>	March 29, 2023

**This report is due by November 30, 2022.**

Please submit the completed annual report form and related materials to this office, either electronically to:  
CLG@dos.myflorida.com

Or via mail to:  
Attn: Ruben A. Acosta  
Survey and Registration Supervisor  
R.A. Gray Building  
500 S. Bronough Street  
Tallahassee, FL 32399-0250

### LOCAL LEGISLATION & COMMISSION

1. Were any amendments made to either the preservation ordinance or tax exemption ordinance?

- Yes
- No

A. If so, please explain the nature of these changes:

Click or tap here to enter text.

2. Were any amendments made to the rules of procedure?

- Yes
- No

A. If so, please explain the nature of these changes:

Click or tap here to enter text.

**Please provide a copy of the revised legislation, if applicable.**

3. List all board members, their profession, and length of service on the board:

<b>Name</b>	<b>Profession</b>	<b>Years of Service</b>
Jessica Francis, Chairman	Knowledgeable/Interested Citizen	3-4 years
Diane Miller, Vice Chairman	Knowledgeable/Interested Citizen	3-4 years
John Roberts	Knowledgeable/Interested Citizen	1-2 years
Lee E. Olson	Knowledgeable/Interested Citizen	1-2 years
Dianne Cox	Knowledgeable/Interested Citizen	1-2 years

**Please include the resumes of any new board members.**

## **PRESERVATION BOARD ACTIVITIES**

4. Date and provider of last professional training session attended by Commission:

none

5. Date and time of regularly scheduled Commission meetings:

Second Thursday at 9:30 AM, as needed

6. Please provide the dates of all Commission meetings held between October 1, 2021, and September 30, 2022:

**10/14/21, 11/10/21, 12/9/21, 3/10/22, 6/9/22, 9/8/22, 10/13/22**

**Please submit all meeting minutes and agendas, if not previously submitted.**

## DESIGNATIONS

7. How many *individually listed* local designations are there in your community?

Nine

8. Please list each district in your jurisdiction – locally listed and National Register listed. Identify the year it was listed and the year that area was re-surveyed. If the district or historic resource inventory has not been updated, please use “N/A” as a response:

Name of District	Local or National Designation	Year of Designation	Year Updated
Osceola Park Historic Residential District	National	2014	N/A
Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.

9. Please list any new designations during the reporting period:

Name and Address of Property	Property Type	Date of Listing	FMSF Submitted
1110 Royal Palm Blvd.	Building	12/14/2021	Choose an item.
Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.

**Please submit local designation reports for newly designated resources, if available.**

10. Number of Florida Master Site File forms submitted during reporting period:

None

11. How many COAs (Certificates of Appropriateness) reviewed during reporting period?

None

12. Number of Ad Valorem Tax exemption projects reviewed during reporting period (please indicate "N/A" if your community does not have an Ad Valorem Program):

None

13. National Register nominations reviewed by Commission during reporting period:

[Click here to enter text.](#)

## GRANT PROJECTS

14. DHR grant projects completed since last annual report:

None

15. DHR grant projects applied for during reporting period:

None

## SUPPLEMENTAL QUESTIONS

16. Are there any historic properties that you would like us to evaluate for National Register listing? If so, please list property name and address.

[Click here to enter text.](#)

17. What training topics would provide the most benefit for your Commissions and staff?

[Click here to enter text.](#)

18. Please describe any significant problems encountered in the past year.

[Click here to enter text.](#)

19. What is one historic preservation success story your community has had in the past year?  
1110 Royal Palm Boulevard, listed on Local Register, and building saved from demolition, currently under renovation.

[Click here to enter text.](#)



## SUPPLEMENTAL DOCUMENTS

Please attach the following:

- A list and/or map of all individually designated properties and historic districts within your CLG
- A copy of the designation reports for any new locally designated properties
- ALL** meeting minutes and agendas of the Commission (if not previously submitted)
- A copy of the amended ordinance(s)/rules of procedure (if applicable)
- Resumes of any new board members (If applicable)

## ADDITIONAL COMMENTS:

[Click here to enter text.](#)